

Executive Committee Meeting Minutes – Monday, June 6, 2005

Chairman Dwyer called the meeting to order at 8:30 a.m. and led the committee in the Pledge of Allegiance.

Present: Chair James Dwyer, County Board Supervisors Walter Kolb, William Mitchell, Duane Paulson, Duane Stamsta. **Absent:** Supervisors Richard Manke and Patricia Haukohl.

Staff Present: Chief of Staff Lee Esler, Legislative Policy Advisor Mark Mader, Office Services Coordinator Windy Jicha.

Also Present: UW-Extension Director Marcia Jante, Director of Public Works Rich Bolte, WCEDC Executive Director Bill Mitchell, WCFLS Executive Director Tom Hennen, Supervisor Rodell Singert, City of Waukesha Alderman Rick Tortomasi, Budget Specialist Linda Witkowski, Library Services Coordinator Claudia Backus, Senior Financial Analyst Clara Daniels.

Public Comment

Singert commented on D-Day, the decision of the Sidewalk Committee and the airport budget. Regarding the airport budget, when that budget is released he will address his findings. There will be no money for promotion of the airport. After five to six years of a neutral or declining budget, the county needs to promote the airport. He hopes the County Board will support money for airport promotions.

Tortomasi said he's pleased to see the Hwy TT issue back on the agenda. A lot of new subdivisions have been approved on both sides of Hwy TT. With an increase of 500 to 800 homes and significantly increased traffic, improvements need to be made to Hwy TT from Summit to Sunset. The City of Waukesha wants to talk to the county about turning the road over to the state.

Correspondence

Dwyer reviewed and distributed the list of correspondence. He said Supervisors should request copies of the listed items from Jicha.

Approve Minutes of May 16, 2005

MOTION: Stamsta moved, Mitchell second, to approve the minutes of May 16, 2005. Motion carried: 5-0.

Meeting Approval

MOTION: Mitchell moved, Kolb second, to approve attendance of the Executive Committee at the WCEDC Annual Meeting on Wednesday, June 8th for the reduced price of \$25. Motion carried: 5-0.

Review Department of Public Works Open Capital Projects

Bolte distributed and reviewed a handout titled "Department of Public Works, Capital Project Status Report, June 2005." Bolte said the UW-Waukesha projects are on hold pending decisions on the future of UW-Waukesha. The County Executive is waiting for word from the governor on whether or not the facility will be merged with UW-Milwaukee. The projects have been reviewed and the cost estimates updated. If the projects were to go to bid, there wouldn't be enough money in the budget to cover the costs so additional funding would be needed. He hasn't seen final estimates but knows the costs have increased. Bolte contacted UW-Waukesha Interim Dean Jane Crisler and she would like to meet with Bolte and Cerreta. His intention continue to keep the UW-Waukesha projects on hold until County Executive Finley tells him to move forward. Finley is waiting for a decision about the status of UW-Waukesha from the state legislators.

Dwyer said the Department of Administration received direction on these projects from the County Board. Dwyer understands the delay because the county doesn't want to complete a remodeling project only to have it torn down if the building use is changed.

Bolte said the projects and money for them have not been taken out of the capital plan. The county needs to know what the UW System wants to do with the space. The timing of any project will have to be taken into consideration so students are not disrupted. The county doesn't want to spend taxpayer money on projects only to have them redone.

Esler said from a legislative viewpoint, these projects should already be under construction. If the County Executive feels it shouldn't be pursued, administration should initiate an ordinance to stop the project. Or perhaps a supervisor would write such an ordinance. The question is, who is to be accountable? Esler said the committee knows what the state and UW will do with this money if it's not used.

Bolte next reviewed the current buildings projects.

Justice Facility – Bolte said this project remains on track for an opening in October. In August, the Sheriff's Department staff will begin testing the facility to make sure everything works. Other areas of the facility will still be under construction when the testing is conducted. The tentative date for the ribbon cutting/opening ceremony is set for mid-September. There is money left in the contingency fund and Bolte thinks the project will come in at budget.

Mitchell asked Bolte if he feels the building will be done on time? Bolte said he believes it will be ready according to the timetable.

Stamsta asked, what about cost overruns? Bolte replied that the overruns were created by the county and everything else was priced according to contract. Bolte shares the change orders with the Public Works Committee.

Retzer Nature Center – Bolte said the Center had an open house a few weeks ago.

Northview East Wing Demolition – Bolte said the demolition is in the final phase. Dirt from "Bolte's Mountain" is being trucked there today. Once this step is done, the road through the community gardens will be repaired and his staff will restore the grass on the "Mountain" to contain blowing dirt.

Courtroom Remodeling – Bolte reported that one courtroom is done while another is under construction.

Central Fleet Crane – Bolte said the crane will be done this summer

Computer Maintenance Management System – Bolte said this is an ongoing project with full implementation expected in four years. He is looking forward to have the system up and running. The work orders portion of the system is up and running.

Bolte reviewed the current highway projects.

CTH H/X Signals – Bolte said this project is out to bid.

CTH Y – L to I – Bolte said this project is under design now. National Avenue will go over Racine Avenue at the intersection while Racine Avenue will be lowered. The county worked with New Berlin on alternatives to this project.

Esler said he drove on Racine Avenue and saw subdivisions north of National on the east and west sides of the street. How will the subdivision's access points affect these residents? Bolte said the access points were worked out with the developer and are good.

Esler asked will this become an urban street once the improvements are completed? Bolte said yes it will be an urban street. Developers will contribute traffic to the project but not money. There will be one, two-way ramp with signals at the intersection on the northeast quadrant by the school property. There was no thought of turning this over to the state.

CTH O – I to 59 – The design is almost done and it is consistent with the capital budget. Esler said cutting was done on this road before. Will a different technique be used this time? Bolte said dowel bars will be put in, followed by epoxy and then if needed, the top of the road will be taken off.

CTH K/Lilly Signals – The permanent signals should be installed in July.

CTH L – O- East County Line – Bolte said reconstruction of this road should be done this month.

CTH E/Oconomowoc River – The last obstacle of this project has been overcome. Mr. Strobel has decided not to install a hydroelectric dam. The county will move forward on this project once we get this decision in writing. The project design still needs to be completed.

CTY X/59 Harris Highlands – The design on this project just started.

CTH Q/175 – Colgate Phase I – This project is moving forward quickly and scheduled for completion this fall. This phase of the project will end at Lannon Road.

CTH Q/175 – Colgate Phase II – This project will run from Lannon Road to Colgate and is scheduled for completion in 2007.

CTH SR Bridge – This project is being designed.

TT/Northview – This project is being designed by staff.

Dwyer said he thought CTH Q/175 Colgate Phase II was scheduled for 2006. Bolte said the project will probably be delayed one year. The consultant on the project has been dismissed because the county wasn't happy with his work. The county will have to put out a new RFP to fill the spot.

Tortomasi asked when resurfacing on TT will be done? Bolte said paving on TT will be done this year with other paving projects. The county prioritizes paving projects according to the surface condition, amount of new construction in the neighborhood, utility work, etc.

Discuss Strategy to Obtain Unified Local Support for a West Waukesha Bypass Under State Highway Jurisdiction

Esler said at the May, Public Works meeting, Dewayne Johnson, the new regional Director of the DOT spoke about projects. Supervisor Manke asked Johnson about the West Waukesha bypass. Johnson explained the state won't initiate any project until there is strong, local, unified support to petition the state to negotiate the transfer of the roads to the state system. Manke asked that the matter be discussed at an Executive Committee meeting.

Esler said Dwyer directed him to write a resolution of support for the bypass. Esler said the County Board adopted such a resolution in 1999. A copy of the resolution was included in the mailing for today's meeting. Nothing much has changed since the resolution was approved. The City of Waukesha, Public Works Commission in a four to two vote, petitioned the Common Council to take up a resolution of support. The Common Council tabled the resolution until the DOT could give more information on what role the City

would play in the project. The state responded with a letter from DOT Systems Planning Manager Ed Freedy stating that the state would not do anything until there is local support. Freedy is no longer with the DOT. This was put on the agenda today to discuss strategies to invigorate this issue. Intergovernmental support from the County Board, City of Waukesha, City of Pewaukee and Town of Waukesha needs to be determined.

Dwyer said local support is needed to make this happen.

Bolte said he was in a meeting four to five months ago with DOT Regional Director Les Fafard and City and Town of Waukesha officials. The town was concerned with the road alignment. The county agreed to do some work with alternatives. Once this is put together, Bolte will meet with Stillwell to share the design. The sticking point has been wetland south of Sunset. He understands the avoidance of a wetland. Bolte doesn't think a road will ever go through that wetland. The alternative is to use Sunset to get to Hwy 59 and X. He sees this passage as a highway that collects traffic to the freeway and not a true bypass.

Dwyer said the public has started to speak out on this. Development is growing so fast that this is a concern. Bolte said he will recommend to the County Executive that the county proceed with this project like it did on Hwy J where the county incrementally improved the road. The state will take it over once it is improved. He doesn't think the state will take over the project. It is a retarded policy to expect the county to pay 25% of some unknown cost of the state's cost sharing policy. The county should build the bypass. We have agreements with the City of Waukesha for the section north of Summit. We're waiting for that project to move up to the front of the list. There will be coordination of the segmented projects. We will use the same consultant for all projects.

Kolb said Hwy X goes through a wetland. The public will benefit from a road to correspond with Hwy X and 59. Kolb said it wouldn't be hard to get rid of the link on Sunset Drive.

Paulson said if the state took care of this project, the county would pay 25% and if the county takes care of the road, the county would pay 100% of the costs. Which amount is more? Bolte said it might cost more if the county has to pay 25% of the state's total amount. He has seen it happen before. He is reluctant to bring a project to the County Board when he doesn't know how much it will cost. The state won't give a fixed cost for a project. He prefers the county to design the project.

Singert said he has concerns about doing this in segments. Will we design it so CTH X will be a part of it? Bolte said the design of Hwy 59 and X is strange. The heavy traffic movement would move east to go south with dual right turn lanes, which would impinge on the subdivision with the frontage road. The county looked at that subdivision and found it larger than anticipated. Another possibility is to have the traffic on Sunset continue east. Traffic studies will need to be reviewed for the area.

Dwyer said the County Board has a resolution for this project from 1999. Would an updated resolution have more effect on the state? Should the county be the lead agency? The board could approve an updated resolution. All communities could be in on the resolution.

Esler said we could use a top-down approach. The County Executive has been doing extensive strategic planning. What is the county and state's interest in strategic planning? According to the letter from Ed Freedy, the DOT has no plans or intentions to enter into negotiations on the bypass unless there is strong, unified, local support. How do you engage in a strategy to show the DOT strong, unified support? What is the county's strategic plan to get this project furthered? The State of Wisconsin just completed a \$50 million bypass with the City of Eau Claire. When you talk about putting in two lanes or applying a patch, you are missing the point. How do local governments get the state to do the right thing? You call a summit with top

political leaders, the DOT and legislators to support a major highway project called the West Bypass. The actual size of the road doesn't matter. To do road improvements and then ask the state to take over the road is like putting the cart in front of the horse. The state sticks to a 25% cost sharing policy if the road carries 40% of the local traffic half mile past the project. For a project to get in the state budget it has to become a state highway. By reading the City of Waukesha Common Council minutes, Alderman Hoelkinger used the argument that if the bypass were to become a 25% funded highway, the City of Waukesha would pay more than if it paid for a conversion of the road from a two to four lane widening. The state is more interested in this to route to further HWY 164 because they have transferred a portion of HWY 164 which is now CTH F. What is the future intended route of 164? He recommends having a summit of leadership to initiate local support and then a strategic planning summit with the state.

Dwyer asked shouldn't the community leaders hear from the chief policy makers before bringing all these groups together, writing a resolution and then deciding to move forward. We have different leaders in the communities than we did the last time this resolution was active so maybe an updated version showing county interest would be a good starting point.

Esler said he agrees with Dwyer. Paper work is one thing but unless all the interested parties get involved, there won't be any pressure on the state. The county could build it with local taxpayers' money.

Dwyer said it would be easy for the county to be the catalyst. The County Board should set priorities and give them to the County Executive. It would be bad to have community leaders move forward only to have the County Board and Councils not support it. Elser said he agrees we need to determine priorities. This has to be priority number one in order to get it done. It is a difficult project. Kolb said this is complicated and has backfired in the past.

Esler said in terms of Smart Growth and the County Land Use Plan, a 200-foot corridor has been reserved for this. It has been mapped since 1963. In addition to the new houses being built, there is a lot of development and traffic.

Paulson said the first step has to be full cooperation. The other steps can be determined once you have total cooperation. Dwyer agreed with Paulson, there needs to be full support of the communities before we can move forward.

Kolb said in the past there was strong grass roots resistance. It will be important to get the support of the Town of Waukesha.

Stamsta said we need leadership at the county level to get this group together. He believes that leadership should be the County Executive. Mitchell agreed that it should be the County Executive. The County Board has to tell the County Executive what it wants through a resolution or talking to him to get the parties together.

Esler said there is a two to four-lane widening project in the 2008 – 2009 budget. Why would you put in a four-lane highway on TT between Summit and Northview Road which narrows to a two-lane, narrow road south of Summit? Who cares what the Town of Waukesha wants or doesn't want? The city and county have a vested interest in this project. After the county voiced support of the resolution, it got bogged down in the city. If the city isn't aggressive in pursuing this, it's not going anywhere. The county has to show its support to get out of a costly liability it will incur. Bolte and the County Board once had a capital project for capacity improvements south of Summit costing millions of dollars. Even without a new stretch of state highway, there would then need to be a two to four-lane conversion of HWY D from CTH X to CTH TT. You can

guess how much it will cost to double the number of lanes for five miles. Is it a priority for the County Board and the city? How do you get leadership involved in a priority issue?

Bolte said from watching the state DOT, he doesn't think there will be widening. The state doesn't have any money and it isn't widening state roads. This project will be here a long time no matter what strategy is applied. He thinks the plan should be for the county to implement the plan and then have the state take it over.

Paulson said you can't tell the town to suck a rock on this. It gives parties a reason not to be involved. If we do this project ourselves, we are going through the town and they will have reasons why the county is bad.

Kolb said he still has the public hearing tapes on this from Madison. The Town of Waukesha played a big part in killing this issue in the past. It makes a difference whether or not you have the town's support.

Esler said the town would have an interest if they were paying for it. Obviously, there is effort involved in getting local, unified support. The other strategy is to just go ahead and build it. What's our first step in implementing the road? The way to do it is to not add two more lanes next to the two lanes built five years ago. We should add new lanes south of HWY 18. If the committee decides on a county approach, the County Board has to determine where the capital projects are going on the west side of the county.

Bolte said he would urge the Board to lobby the state to get rid of the current cost share policy. It's not in the statutes. The state claims they use this policy statewide but the only place it affects are the more urbanized areas and it is holding up projects all over the state. The state claims they won't widen highways because there is no local match. If you do a study of this area, you will find there is lots of local traffic.

Dwyer directed Esler to draft an updated resolution on this issue to be discussed at the next Executive Committee meeting.

Discuss the Waukesha County Economic Development Corporation's (WCEDC) Quarterly Report

WCEDC Executive Director Bill Mitchell distributed and reviewed a handout titled "Waukesha County Executive Committee Update, June 6, 2005." This is the 15th anniversary of WCEDC and the five-year anniversary for WCEDC Executive Director Bill Mitchell.

WCEDC Executive Director Bill Mitchell said WCEDC has been cleared of all remaining HUD audit issues. It took 19-months to resolve with the federal government. He hopes to get a letter explaining that the organization is clear and all issues resolved. The Washington HUD office overruled the Office of the Inspector General's findings. The audit had a major impact on his organization with 220 hours of staff and subcontractor time spent dealing with it. It was determined that there were documentation issues that needed updating.

WCEDC Executive Director Bill Mitchell said because the corporation is a 501(c)3 we can solicit foundations for funding. The goal is to minimize the need for public money. Two foundation applications will be sent in during the next few weeks. Foundation contributions would reduce the amount of time he spends gathering small donations and allow the corporation to fund more Conversations.

WCEDC Executive Director Bill Mitchell said the organization has been working to improve its mission statement to reflect the shift of resources into growth related initiatives. WCEDC is the only organization in the area that has both business and government involvement. WCEDC needs to have a role regionally given the impact of the global economy of the business base. Building the capacity of the existing business base is a top priority and recruiting new business will take place through Web-based technology.

Paulson said other than the 220 hours of staff time spent on the audit, were there any fines assessed or money not accounted for? WCEDC Executive Director Mitchell said there was no fraud found and no fines were assessed against them.

Supervisor Mitchell asked is WCEDC lending money again? WCEDC Executive Director Mitchell said the organization is lending again but the inquiries are slow. He has some damage control to do at banks. The organization is doing smaller loans to spread out the money.

Discuss the Waukesha County Federated Library's Annual Report

Hennen reported that library circulation is at an all time high. Waukesha County residents borrowed 4.39 million items in 2004, which is 53% higher than 15 years ago. State funding to WCFLS was cut three years ago and has remained flat resulting in substantial reductions in library programs. The establishment of a joint Village and City of Pewaukee Library will have a substantial impact on the county library levy for non-library communities. In 2004, 47,700 Waukesha County children participated in summer library programs as compared to 40,000 participants in 2003 and 36,300 in 2002. Fourteen of the 16 county libraries are now either in or planning to join a single, shared library card and automation system. The WCFLS hopes to get all 16 libraries in the shared system by the end of 2006. Waukesha County residents began using wireless Internet access at five public libraries in 2004. Additional libraries will offer these "hotspots" in 2005. WCFLS staff conducted strategic planning initiatives at Eagle, Menomonee Falls, Muskego and New Berlin and prepared a marketing plan for the Brookfield Public Library. Waukesha County residents can use 85% of libraries in Wisconsin. WCFLS has contracts with 13 library systems whose libraries will honor Waukesha County residents' public library cards to borrow books. There is no contract with Milwaukee County. Staff will continue to work on more intersystem agreements in 2005.

Kolb asked what is the percentage of people in the Town of Waukesha who use the library annually? Hennen said library cards expire every three years so 70% of Town of Waukesha residents have used their library cards within the last three years. He can get more specific data and forward it to Kolb

Esler asked does the computer system track library use by resident or by library card? Hennen said they keep track of use not user.

Dwyer said because of the new joint Village/City of Pewaukee library, the system will have decreased tax levy collected. Will the amount the county taxes collected from TNR communities increase to cover the deficit? Hennen said the total amount of county money spent from TNR communities will go down.

Mitchell asked will people in TNR communities pay more for libraries because of the Pewaukee library? Hennen said the amount of money will decline but the rate will go up. He won't know the exact amounts until the evaluations are released. Dwyer said the fewer number of people involved in the system, the more they have to pay.

Discuss the Goals and Objectives of the Act 150 Library Commission

Hennen said every three years the Act 150 Library Commission is appointed. The report of the last Act 150 Committee is available on request from WCFLS or on the Web at: www.wcfls.lib.wi.us/. He sees five areas that need to be reconsidered: governance options, funding formula, standards, automation activities and capital costs issue. He is seeking recommendations from the Executive Committee for Act 150 members. Hennen said he would like the Commission to begin working shortly after Labor Day and the report completed by February.

Dwyer told committee members to send recommendations for the Act 150 Committee to Hennen as soon as possible.

Esler said regarding the annual report, does the library keep statistics on the types of items checked out by article type such as DVDs, books, magazines, etc.? Has there been an increase in the number of DVDs checked out annually? Hennen said the shared system has only been used for one and a half years so it would be hard to do a past comparison. The number of DVDs checked out is growing. Dwyer said population growth, better accessibility and an increase in the number of items in circulation all play a role in the increase of items checked out.

Dwyer asked if the Act 150 Committee could look into whether or not the WCFLS can work with school districts and universities to open those libraries for the public?

Discuss UW-Extension Grant Application for United Way Community Impact Focus: Helping Kids Succeed

Jante said this grant will train agency/organizational volunteers from 23 agencies to teach a nationally recognized curriculum "Strengthening Families" to 90 families in the HUD designated NRSA neighborhoods. Families will participate in enrichment activities organized by community partners, attend quarterly family booster sessions and be linked to other support resources. The program will strengthen families to be more effective family and community members. It will teach skills that will assist families in their interactions and responsibilities as parents, employees, youth, students and productive citizens. It will assist families' long term to thrive and be less dependent on county/community resources. The grant was due one week ago.

UW-Extension offered a pilot program called Strengthening Families at St. Joe's church. In addition to working on family issues, the families came together to eat dinner, which encourages the families to get together and practice the family building skills. La Estacion donated some of the food. During the first hour of the program, the parents and children were separated to learn a concept. During the second hour, the families came together to implement the values they had learned. All eight families in the pilot program graduated and are still involved.

Mitchell asked if St. Joe's church be involved again? Jante said St. Joe's is part of the Collaboration Council. The two people involved in the program from St. Joe's no longer work there due to budget cuts. Also the church didn't want to be involved in the program unless the families were parishioners. The church reduced all of their community outreach programs.

Paulson asked will this program be in Spanish? Jante said the program will be both English and Spanish. Paulson asked how is Sharkey's involved? Jante said Sharkey's will provide transportation services.

Esler asked are you asking for \$200K for this program? Jante said in the end it will total \$200K. The biggest expense will be food.

Legislative Update

Krahn was unable to attend the meeting because he was in Madison. Esler distributed the updated legislative chart and told committee members to contact Krahn if they have any questions.

Committee Reports by Committee Chairs for the Following Meetings:

May 17, 2005 – Land Use – Kolb said the committee dealt with the North Lake access ordinance at this meeting. They accepted the 2005 Multi-Jurisdictional Comprehensive Planning Grant and dealt with three water quality resolutions and three zoning ordinances.

May 18 and 24, 2005 – Finance – Haukohl was not in attendance to make this report.

May 19, 2005 – Health and Human Services – Stamsta reported that at this meeting, the committee discussed an increase in the meal donation price for senior dining from \$2.75 to \$3. This is the first increase in the donation price in ten years. The committee reviewed the 2004 Senior Services annual report. Stamsta said this report is one of the best annual reports done by a county department. The committee learned about Health & Human Services Information Systems. Consultant Donn Hoffmann has been hired to come up with a workable Information Systems plan for HHS involving both users and Information Systems Division staff.

June 2, 2005 – Public Works – Esler said the committee approved the construction of a new scale at the Recycling Center that will be large enough to weigh longer trucks. The facility currently does not have such a scale. The committee approved bids for the roof replacement on the Forum Building at the Exposition Center. There was a discussion about a letter from DOT Regional Director Johnson answering questions raised during his appearance at the Public Works meeting on May 12, 2005. The committee toured the HHS Center to witness the ongoing projects at the facility.

June 3, 2005 – Judiciary and Law Enforcement – Mitchell said the committee heard updates on emergency government activities and grants, the District Attorney's Strategic Plan including Victims/Witness Activities and legislative information.

Motion to Adjourn

MOTION: Stamsta moved, Paulson second, to adjourn the meeting at 11:40 a.m. Motion carried: 5-0.

Respectfully submitted,

Walter Kolb
Secretary